

Order form

ORDER e: roofsales@ultraframe.co.uk

QUOTE e: quotes@ultraframe.co.uk

PLAN VIEW

ACCOUNT No

Company Name

Order Number

JOB REFERENCE

Installer Company Name

Company Contact

Telephone No

Email

Delivery Address

FRONT ELEVATION

POSTCODE

Delivery Date Req

Quotation Ref

CRITICAL INFORMATION

*Required for structural snow / wind loading

*Site Postcode

Site Address**

**Required for any off mainland UK installations

Roof Pitch (°)

Roof height restriction

Frame width

How to place an order for a Glass Roof

LEFT ELEVATION

RIGHT ELEVATION

1. Fill in above information and sketch plan and elevations showing position and dimensions of walls, brick piers, windows, doors, cut outs and intrusions. If necessary, attach photos of existing property.

2. Advise of the preferred position of any roof vents, rainwater pipes (RWP), tie bars and any additional information that may assist in specifying your order. If a Goalpost is needed, please complete page 3 of this order form.

3. A confirmation drawing will be created using our bespoke software and sent to you via email for you to check and sign. This will start the manufacture process. A delivery date will be emailed back as soon as it is scheduled.

In order to pass building regulations, all conservatory over 2.5m wide will need a glass U-value of at least 1.2. Smaller conservatories will need glass to be specified with 1.0 U-value. The thermal design guide within UDesign will provide the specific U-Value of each glass roof.

Ultraframe are committed to not only offering the very best products but the best Customer Service experience. If you have any questions, queries or concerns please feel free to contact us on 01200 452 904 or email us on roofsales@ultraframe.co.uk and we will help any way we can.

If you have a technical question relating to our products, please contact our technical team on 01200 452 918 or email us on techsupport@ultraframe.co.uk.

You can also find technical help or any of our product literature on our website <https://trade.ultraframe-conservatories.co.uk/trade/media>

Order form

Glassroof

By Ultraframe

JOB REFERENCE

ROOF COLOUR	White	Deeplas	Grained Grey	Smooth Grey	Mahogany	Light Oak	Rosewood	Black	Bespoke RAL/BS Colour
External	☐	☐	☐	☐	☐	☐	☐		
Internal	☐	☐	☐	☐	☐	☐	☐		

INTERNAL PELMET (when internal pelmet specified)

☐ 300mm ☐ Other (300-1200mm)

Please State (mm):

☐ On Fascia ☐ Below Fascia

If fitting to a bungalow please indicate Soffit Depth

CORNICE

Style ☐ 1 Tier ☐ 2 Tier ☐ 3 Tier ☐ Curved
Colour ☐ White ☐ Matt Grey ☐ Deeplas ☐ RAL/BS Colour

RIDGE

☐ Classic Ridge
☐ Slimline Ridge (ONLY on 25° georgian roof)

TOP CAPPINGS

☐ Dome (PVCu) Aluminium
☐ Bevel (PVCu) Square Aluminium
(Mono pitch lean-tos only in grey or white)

STRUCTURAL SUPPORT

☐ Structural (SEB) Eaves Bolstered Eaves Goalpost

Show openings on roof drawings on page 1.
Please refer to page 1 of the order form and complete elevation drawings if there are openings over 1800mm.

If Goalpost required- complete page 3

DOWNPIPE

☐ Round
☐ Square

CONSERVAFLASH

☐ Yes
Eaves flow (eaves beam trickle ventilation)

BOX GUTTER OPTIONS:

☐ 165mm 165mm Chambered
☐ 265mm Reinforced Box Gutter
Other, please state:

GLASS OPTIONS - WARM EDGE SPACER

Super Energy Saving Glass

Low Solar Gain	Medium Solar Gain	High Solar Gain
☐ Ultimate Blue Aqua 4S	☐ Bronze 4S Blue 4S Neutral 4S	Clear 4S

Good Thermal Efficiency

Low Solar Gain	Medium Solar Gain	High Solar Gain
☐ Std Aqua	☐ Std Bronze Std Blue Std Neutral	Std Clear

POLYCARBONATE

Size ☐ 25mm 35mm
Colour ☐ Clear Opal ☐ Bronze Bronze / Opal Heatguard / Opal

UNGLAZED

Polycarb ☐ 25mm ☐ 35mm
Glass ☐ 24mm

ROTABOND SEALANT - MS POLYMER

☐ Black Tubes (NCGS001B)

ROOF VENTS AND MECHANISM (mark plan)

Roof vent up to ridge Roof vent with glass above

Brass ☐ Manual Spindle Manual Spindle and pole ☐ Manual Spindle and telescopic pole
Chrome ☐ Manual Spindle Manual Spindle and pole

☐ Electric motor with digital thermostat and rain sensor ☐ Electric motor and rocker switch
☐ Electric motor with radio and remote control ☐ Electric motor with thermostat (AVTD002)
☐ Electric without switch/thermostat (Motor only)

DECORATION

Cresting	Renaissance	Tudor	Elizabethan	Baroque	Classic	Low profile	Aluminium
Finial	Pikestaff	Sceptre	Ball	Coronet	Classic	Low profile	Aluminium

ANCILLARY EXTRAS

Please refer to the Classic Technical Guide.

Goalpost specification

Glassroof

By Ultraframe

Goalpost Colour

To match roof internals

Bespoke:- RAL colour

Gloss Level %

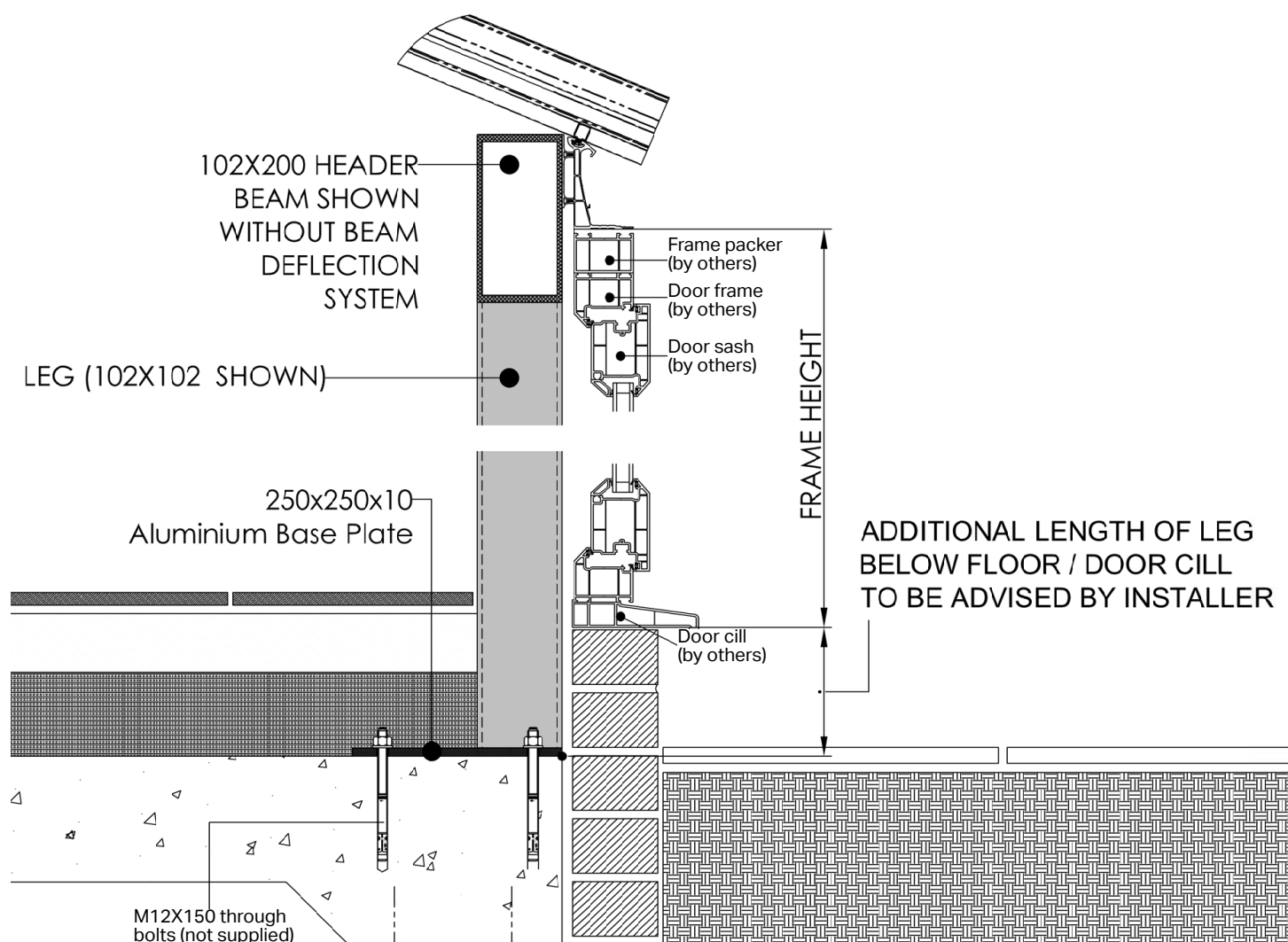
Leg length

Frame height

Length below floor/cill

NB. It is advised not to order any windows or doors until goalpost specification has been finalised.

Goalpost leg example



Disclaimer:

Ultraframe does not take responsibility for the structural stability of the entire structure, only the products provided by Ultraframe. To ensure the rest of the structure is suitable, it is the installers responsibility to ensure that all walls, foundations and building structure are compliant with Document A of Building Regulations. Any adjoining window frames must be a minimum of 70mm reinforced PVC frames, coupled in accordance with the manufacturer's recommendations. Host walls must be suitable to take the additional load and forces of the new building.

All beam end plates (WP and SP) must be bolted to a suitable substrate with adequate anchors. For the WP, the host wall suitability to accept the increased forces must be checked. The SP should be positioned on a suitable concrete padstone built into the supporting wall and strapped down to at least two additional courses.

Baseplates must be anchored using a minimum of 3no. M12 through bolts (minimum 6kN Tension/Uplift capacity per bolt). Foundations or floor slabs must be designed to accept the additional forces.

Order Form



Site postcode must be supplied

1. Base

Are you using the hup! Base? Yes (please supply site photos) No

If yes, please answer the questions below:

Is there a screed?	Yes	No (min 75mm screed)

What height is the base DPC to ground?

If you have a sloping skirt, please draw it on the diagram, giving a measurement every metre.

Base Insulation type: 100mm insulation (England/Wales) 120mm insulation (Scotland)

Which foundations will you be using? Concrete pads Ground screws pile Supplier

If using ground screws pile, have you completed your ground test before ordering. Yes No

Are there any drain runs within the foot print of the new base?

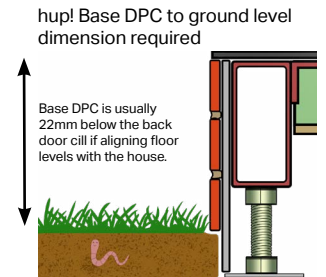
Which skirt finish do you require? Plain Brick slips (brick type) Brick slips with rails to ground

If you would like brick slips, please let us know the brick type and mortar colour.

Brick type	Red Multi	Smooth Anthracite	Smooth Red	Rustic Buff Multi
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Mortar colour	Grey	Sand	Red
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Are there any drain runs within the foot print of the new base?	Yes	No	Please supply details of their position on your plans
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2. Datum / plan size

Please draw the footprint of your building marking each elevation A, B, C, D etc. Tick the box to indicate which dimension you are using, indicate a set out point of your plan.

Existing / Traditional base size

Finished wall size

hup! base size (to edge of hup! clips)

Mark intrusions details: drains, pipes and intrusions.

This image shows a full page of dot grid paper. The background is white, and it is covered with a regular pattern of small, dark grey dots. The dots are arranged in straight horizontal and vertical lines, creating a grid-like appearance. There are no margins, text, or other markings on the page.

If you are within 500mm on a boundary line you may need to use our wall hinge system Yes No - see page 12 of the install guide

Please indicate how far the boundary line is from the new extension.

Extended Base Tray required?

Width of Cavity wall 300mm. See hup! Specification Guide for more details.

Please note: hup! walls will protrude at least 45mm (25mm for battens, plus c15mm depending on claddings) outside of your base so that the wall finishes (claddings) will be ventilated. All critical dimensions will be confirmed (before order stage on order confirmation).

Please return to hupteam@ultraframe.co.uk

Order Form



2. Elevations

Please draw each elevation of your hup! walls marking the elevations clearly with A, B, C, D etc. Include window and doors sizes and distance from the eaves as well as the floor clearly.

Tick this box if you require the cable management panel which is supplied on all panels above 560mm.

hup! on existing wall

Is hup! going on a existing wall?	Yes	No	If yes, ensure you draw on existing walls, position and height
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What is the overall thickness of existing cavity wall?.....mm (internal to external)

Do you want it on cill or full clad? Cill (use internal frame dimension) Full Clad (use external base dimension)

If on cill, please send over ONLY the internal frame dimension. If using full clad, please send over ONLY the external base dimensions, pages 34-36. .

Ensure you draw the full elevation including existing walls.

This image shows a full page of dot grid paper. The background is white, and it is covered with a regular pattern of small, dark grey dots. The dots are arranged in a precise square grid, with equal spacing between them both horizontally and vertically. This type of paper is commonly used for sketching, journaling, and organizing notes.

Order Form

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3. Wall Finishes

The type of wall finish can change the sequence of the battens and calcium silicate board, please tick the wall finish for this project?

Brick Slips Steel façade (Boundary only) Render External Cladding - Type & Thickness

Brick Slips :

Ultraframe to supply: Yes Brick thickness..... Brick Shade: (See hupbrickslips.co.uk for details and prices).....
Mortar Colour: White Neutral Grey None Please note if supplying your own brick slips a lime based mortar must be used.
Window reveal detail : Aperture trim Reveal brick slips Reveal bricks and soldier course

4. Walling kit

Please tick the box to confirm which elements of the walling kit you will require to be supplied by Ultraframe.

None - I am supplying my own Ventilation trim only
Aperture trim only Batten kit (includes battens and fixings)
Render Board kit (includes ventilation trim, aperture trims and battens) Aperture Reveal Solider
Brick Slip Rails (includes trims. Brick slips not supplied)

5. Aperture Trim Colour

White Smooth Grey Light Oak Rosewood

Surveyor's Details

If you would like us to liaise with your surveyor on this hup! order, please put contact details below.

NAME:

CONTACT NO:

EMAIL ADDRESS:

Help us to help you

Please review the details below and look to answer as much as possible within this document.

hup! Base section

Datums - Existing base size or external wall finish
Indication of a set out point on the host wall
Indicate the measurement to the boundary line
Has the ground screw test been completed before ordering
Have you obtained build over agreement if applicable before ordering?
If a build over agreement is required please supply water board parameters from the pipe
Confirm location of drains/manhole or that there are none underneath the hup! footprint
Confirm locations of any rear wall obstructions i.e. SVP or gullies
DPC to Ground Measurement
Confirm whether there is sloping ground - See specification for survey details required
Base skirting, brick type, mortar colour
Is there a screed? Min 75mm please state yes or no or tick the box on page 1
If placing hup! on an existing base - have you reviewed the different offsets

hup! Wall section

Boundary wall solution - if you are closer than 500mm please contact Ultraframe for further info
Please consider eaves heights, window and door sizes any obstructions indicated
Wall finish and colour
Brick slip finish - who is supplying?
Brick slip thickness, 14mm, 15mm or 20mm?
Aperture trims or brick reveals
If you are using cladding near a boundary - does it meet fire regulations?
If any walls are less than 800mm high - any opening window may need permanently restriction?
If building hup! on a dwarf wall - state what size the overall cavity wall thickness is
Refer to table in the specification guide for extra insulation requirements
If cladding ask about our steel facade on boundary lines

Roof section

State type of roof
Pitch of roof (note: Flat roof is at 1 degree)
Check the gutter is in not overhanging the neighbour's boundary line
Glass type and colour or unglazed
Does the glass need a muntin bar or oversized glass
Any spans over 4000mm on Ultraroom
Any spans over 5600mm on Flat Roof
Any elevation over 5800mm check the beam split is supported by a wall / post
Are gables brackets required - do they need ordering
Hip/Ridge choice (metrotile only)
Fascia and gutter colour
Outlet / downpipe position

Other information to assist us in your order

Site pictures
Building Control - who are you using
Ground screw pile company - who are you using
Do you have enough room for storage on site or is this split delivery - please discuss with Ultraframe
Advise Ultraframe on the room use i.e. gym or hot tub for the correct screw or pad count for a loading report